

INCORPORATED VILLAGE OF MUTTONTOWN

SCHEDULE OF FEES AND DEPOSITS

WHEREAS, the Board of Trustees has adopted Local Law 4 of 2006 amending Chapter 67 ("Fees and Deposits"), sections 67-2, 67-3, 67-4, 67-5, 67-6, 67-7, 67-8 and 67-9 of the Code of Muttontown to authorize the Board of Trustees to increase, decrease, return or refund of fees and deposits by resolution;

IT IS HEREBY RESOLVED that the following schedule of fees and deposits is established:

Copies of official records, laws and maps.

- A. Any person who requests a copy of any public official record of the Village shall pay to the Clerk or designee \$0.25 per page for originals not exceeding 8 1/2 inches by 14 inches and the actual cost of reproduction for larger size originals or those originals that are not reproducible on Village equipment.
- B. The following booklets and maps, when in print, are available for the noted charge:
 - (1) Zoning Pamphlet: \$15.
 - (2) Village Code: \$150.
 - (3) Subdivision Pamphlet: \$15.
 - (4) Village Map: \$20.
- C. The Board of Trustees may, by resolution, increase the above charges for these publications.

Building Department.

- A. Building permit fee.
 - (1) Due on the filing of an application for a building permit for all construction, except as noted in Subsection A(3) below, a permit fee in an amount equal to 1% of the estimated cost of construction based upon the Village's construction cost standards or actual cost, whichever is greater.
 - (2) Costs of construction.
 - (a) The estimated standard construction costs for the following construction shall be:
 - [1] Single-family dwelling: \$200 per square foot.
 - [2] Addition to a single-family dwelling: \$150 per square foot.
 - [3] Accessory building: \$150 per square foot.
 - [4] Deck, patio or masonry work: \$20 per square foot, with a minimum fee of \$250, or 1% of actual construction costs, whichever is greater.
 - [5] Commercial construction: \$250 per square foot.

- (b) All other costs of construction shall be determined by the Building Inspector and approved by the Board of Trustees.
- (3) Due on the filing of an application for a building permit for the following construction, the permit fee shall be:
- (a) Swimming pool: \$750.
 - (b) Tennis court or sports court of any kind: \$750.
 - (c) Putting green: \$750
 - (d) Storage shed (between 100sqft & 150 sqft anything larger is considered an accessory building): \$100.
 - (e) Oil, propane tank or generator installation: \$250.
 - (f) Stand-alone spa or hot tub: \$500.
 - (g) Demolition of principal dwelling: \$1,500.
 - (h) Demolition of accessory structure: \$500.
 - (i) Fence: \$200.
 - (j) Piers: \$250.
- B. Additional fees. In addition to the permit fee, the following fees are due on the filing of an application for a building permit:
- (1) Road maintenance fee (where applicable):
 - (a) Where the permit is for a pool or court (tennis, sports, basketball, etc.) construction: \$1,500.
 - (b) Where the cost of construction for a building permit exceeds \$10,000 but is less than \$50,000: \$500.
 - (c) Where the cost of construction for a building permit is \$50,000 or greater:

- (a) Single-family dwelling: \$1,250.
- (b) All other construction subject to site plan review: \$750.
- (c) Resubmission of a site plan which contains modifications or revisions to be reviewed by the Village Engineer will be deemed a new submission and an additional fee will be charged of \$750.

C. Miscellaneous.

- (1) A building permit for a single-family dwelling will expire 18 months from the date of issuance. For all other construction, a building permit will expire 12 months from the date of issuance. A building permit may be extended for an additional one-year period upon payment of a renewal fee in the amount of 1/2 of the original building permit fee. No further renewals of a building permit will be granted, unless authorized by the Board of Trustees.
- (2) Building permit fees set forth in Subsection A shall be doubled for construction that is commenced without a validly issued building permit by the Building Department.

Zoning Board of Appeals.

A. Every appellant to the Village's Zoning Board of Appeals shall pay to the Village the following:

- (1) Filing fee.
 - (a) Appeal and all other matters: \$2,500.
 - (b) General appearance fee for discussion with Board: \$750.
- (2) Deposit. In addition to the above filing fee, a hearing charge deposit of \$2,500 shall be submitted.

B. The appropriate filing fee and hearing deposit must be paid to the Village before a hearing will be noticed.

C. Hearing charge.

- (1) Appeals. In addition to the above filing fee, on every appeal, for which a public hearing or meeting is held there shall be paid to the Village the actual and necessary charges which have been incurred by the Village in connection with the proceeding up to the maximum amounts indicated below:
 - (a) Consultants: \$25,000.
 - (b) Environmental review:
 - [i] Consultants: \$25,000.
 - [ii] Legal: \$25,000.
- (2) All hearing charges shall be paid to the Village before the Zoning Board of Appeals shall file its decision.
- (3) All hearing charges due shall be deducted from the hearing deposit. If the hearing charges for which the appellant is responsible exceed the deposit, the balance due shall be paid to the Village before the Zoning Board of Appeals shall file its decision.

Planning Board.

Each applicant to the Village's Planning Board for approval of a partitioning or subdivision as defined in Chapter 158, Subdivision of Land, shall pay to the Village the below filing fees, hearing deposits and charges based upon each lot shown on the plat as follows:

- A. Filing fees.
- (1) Preliminary approval: \$1000 per lot.
 - (2) Final approval: \$1000 per lot.
 - (3) General discussion before Planning Board: \$750 per meeting.
 - (4) Public hearing: \$5,000.
- B. Hearing deposit.
Preliminary hearing: \$20,000 to be fully replenished at such times as the amount on deposit is reduced to \$10,000 or less.
- C. Payment of hearing costs. Each applicant to the Village's Planning Board shall be responsible for all expenses incurred by the village for engineering, inspection, consulting, and legal expenses. These expenses shall be deducted from the hearing deposit and, to the extent that the charges for the above services incurred by the Village exceed the hearing deposit, the applicant shall be responsible for payment of all additional sums incurred by the Village.
- D. Recreation site and improvement fund. If dedication of parkland is not required by the Planning Board, the applicant shall pay to the Village's Site and Recreation Fund an amount per lot, excluding recharge basins and one newly created lot if it has an existing principal dwelling, pursuant to the following schedule:
- | Zoning District | Amount
(per lot) |
|------------------------|-----------------------------|
| A-3 | \$9,500 |
| A-2 | \$10,500 |
| A-1 | \$13,500 |
| E-3 | \$15,500 |
| E-5 | \$21,500 |
- E. The applicant shall be responsible for prompt payment of all filing fees and hearing costs. An application shall not be processed or the proceeding continued unless and until payment for outstanding fees and costs is received by the Village within 30 days of request.
- F. Discharge of bond. No bond filed for the completion of the public improvements on a proposed subdivision shall be discharged until all fees and charges, as herein required, have been paid.
- G. Land outside village. Filing fees for partitioning and subdivision of land outside the Village for which Village Planning Board approval is required by law shall be an amount equal to 1/2 of the required filing fees enumerated in Subsection A(1).

Site and Architectural Review Board.

Every applicant to the Village's Site and Architectural Review Board shall pay to the Village a filing fee of \$200.

Licenses and permits for certain activities and special uses.

Applicants for permits or licenses to conduct the following activities in the Village shall pay to the Village a fee determined by the following schedule:

- A. Tow car permit: \$250 per calendar year.
- B. Street openings.
 - (1) Permit fee.
 - (a) Street opening in asphalt pavement: \$5 per square foot for the first 1,000 square feet and \$3 per square foot thereafter or a minimum of \$400, whichever is greater.
 - (b) Street opening in road shoulder: \$60 per 100 linear feet or a minimum of \$100, whichever is greater.
 - (2) Cash deposit: \$2,000.
- C. Peddling licenses.
 - (1) Investigation fee: \$20.
 - (2) License fee: \$10.
- D. Auction permit fee: \$500 plus a refundable security deposit of \$1000 to accompany each auction permit.
- E. Sale permit fee: \$25 per day.
- F. Parade permit fee: \$50.
- G. Licensing fees for solid waste carters. The Village Clerk, under § 150-18 of Chapter 150, Solid Waste, shall charge and collect the following fees:
Annual license or renewal thereof: \$500.
- H. Burglar alarm systems.
 - (1) Business license: \$100 for a two-year period.
 - (2) Agent license: \$50 for a two-year period.
 - (3) Alarm user permit:
 - (a) New alarm installation, significant modification to existing alarm system or change of ownership: \$50, valid for a one-year period.
 - (b) Initial permit fee for all existing alarm users who do not have an alarm user permit as of the effective date of this article: \$50, valid for a one-year period
 - (c) Annual renewal fee: \$20.
- I. Heavy trucking cash deposit: \$1.50 as multiple for formula.
- J. Storage of impounded vehicles: \$2 for each day or fraction thereof said vehicle is stored by the Police Department.
- K. Driveway opening permit fee (other than for driveways applied for and constructed with newly constructed single family dwellings): \$750.
- L. Fence permit fee: \$200.

- M. Real estate sign fee: \$100.
- N. Tree removal: As established by resolution of the Board of Trustees
- O. Commercial use of residential property when authorized by the Board of Trustees: \$500 per day.
- P. Every applicant to the Village's Board of Trustees shall pay to the Village the following:
 - (1) Filing fee.
 - (a) Application for special use permit and amendments thereto: \$5,000.
 - (b) General appearance fee for discussion with Board: \$750.
 - (2) Deposit. In addition to the above filing fee for an application for a special use permit and amendments thereto, a hearing charge deposit of \$20,000 shall be submitted.

The appropriate filing fee and hearing deposit must be paid to the Village before a hearing will be noticed.

Hearing charge.

- (1) In addition to the above filing fee, on every application or amendment to a special use permit for which a public hearing or meeting is held there shall be paid to the Village the actual and necessary charges which have been incurred by the Village in connection with the proceeding up to the maximum amounts indicated below:
 - (b) Special use permit and amendments.
 - [1] Consultants: \$100,000.
 - [2] Legal fees: \$75,000.
 - [3] Environmental review:
 - [a] Consultants: \$75,000.
 - [b] Legal: \$75,000.
- (2) All hearing charges shall be paid to the Village before the Board of Trustees shall file its decision.
- (3) All hearing charges due shall be deducted from the hearing deposit. If the hearing charges for which the applicant is responsible exceed the deposit, the balance due shall be paid to the Village before the Board of Trustees shall file its decision.

Dated: November 14, 2006

Motion to adopt resolution: Trustee
Second: Trustee

The foregoing resolution was adopted as follows:

Ayes:

Nays: