

**INCORPORATED VILLAGE OF MUTTONTOWN
ORGANIZATIONAL MEETING MINUTES
July 31, 2018**

Call to Order

The Organizational Meeting of the Incorporated Village of Muttontown was called to order by Mayor Dr. James M. Liguori, at Village Hall, located at One Raz Tafuro Way, Muttontown, New York, at 7:35 p.m.

Present

Mayor Dr. James M. Liguori
Deputy Mayor Sudha Prasad
Trustee Chris Economou
Trustee Brian Fagen
Trustee Susan Dasilva
Trustee Mohindar Singh
Trustee Jeanine Todaro

Pledge of Allegiance

The Pledge to the Flag of the United States of America was recited by the Board, Village personnel, residents and the general public.

Resolution 18-01 – A Motion was made by Trustee Fagen, Seconded by Trustee Economou and carried waiving the residency requirements for Acting Village Clerk Joseph Russo and Deputy Village Clerk Kaitlin Dugan.

Appointments

The Mayor offered the following appointments for Board approval followed by the Mayor administering the Oath of Office (One (1) year term unless otherwise specified)

<u>Acting Village Clerk/Treasurer</u>	Joseph Russo
<u>Deputy Clerk/Treasurer</u>	Kaitlin Dugan

Motion by Trustee Economou, Seconded by Trustee Fagen and carried.

Acting/Associate Village Justice

Nick Massimo

Motion by Deputy Mayor Prasad, Seconded by Trustee Economou and carried.

Trustee Economou moved for the appointment of Harris Beach, PLLC, Keith M. Corbett, Esq., as Village Attorney pursuant to retainer letter, Seconded by Trustee Fagen and carried.

Trustee Fagen moved for the appointment of Harris Beach, PLLC, as special counsels pursuant to retainer letters, Seconded by Trustee Economou and carried.

Trustee Dasilva moved for the designation of Newsday as the official Village Newspaper, Seconded by Trustee Singh and carried.

Deputy Mayor Prasad moved to designate as Bank Depositories the Municipal/Government Divisions of HSBC, TD Bank, Bank of America, Citi-Bank, Capital One, Flushing Commercial, JP Morgan Chase, First National Bank of LI, Valley National Bank and New York Community Bank, Seconded by Trustee Todaro and carried.

Trustee Dasilva moved for the following appointments to the Site Plan and Architectural Review Board, Seconded by Trustee Todaro and carried.

SARB

Chairman

Vincent Scalli

Member

Stephan Economou

Member

Amy Wilson

Member

Vincent Ferrara

Member

Telmo Dasilva

Member

Anthie Economou

Member

Thomas Nader

Alternate

Michael Schloss

The Mayor made the following appointments not requiring Board approval (One (1) year term unless otherwise specified)

Deputy Mayor

Dr. Sudha Prasad

<u>Liaison to the Police Department</u>	Chris Economou
<u>Fire Commissioner</u>	Mohindar Singh
<u>Building Commissioners</u>	Susan Dasilva & Brian Fagen
<u>Highway Commissioner</u>	Brian Fagen
<u>Budget Director</u>	Mohindar Singh
<u>Public Relations Director</u>	Jeanine Todaro
<u>Liaison to Youth Board</u>	Sudha Prasad
<u>Liaison to Neighborhood Outreach</u>	Jeanine Todaro
<u>Liaison to Beautification Committee</u>	Brian Fagen
<u>Liaison to Technology Committee</u>	Sudha Prasad

Deputy Mayor Prasad discussed the creation of various advisory boards.

Mayor Liguori made the following appointments to the advisory boards:

Community Initiatives Connections and Events

Youth Board

Member	Rahul Mevani
Member	Dylan Dasilva

Neighborhood Outreach

Chair	Randi Lehman
Member	Kim Klein

Community Initiatives

Chairperson

Member

Member

Member

Member

Member

Member

Kim Klein

Randi Lehman

Lauren Calabrese

Donna Ferrara

Toni Bardong

Norma Bradburn

Rekha Patel

Beautification Committee

Chairperson

Member

Member

Member

Member

Member

Member

Member

Randi Lehman

Jean Regan

Barbara Liguori

Sejal Kadam

Jaydeep Kadam

Steve Dubner

Jill Schumaker

Technology Committee

Chairperson

Member

Member

Member

Member

Member

Member

Doug Luxenberg

Larry Kagen

Vipul Sawhney

Sam Mepani

Bill Gannon

Cord Lehman

Tax & Budget Committee

Chairperson

Member

Member

Member

Member

Member

Member

Member

Member

Member

Reena Mahotra

Randi Lehman

Mark Bradburn

Paul Andris

Lloyd Robinson

Larry Weinberg

Adam Ferencz

Malva Rabinowitz

Ramesh Gupta

Barbara Liguori

Regular Monthly Board Meeting – will be held on the second Wednesday of each month at 7:30 p.m. unless otherwise noticed. This meeting is followed by a Public Work Session of the Board of Trustees.

Mayor thanked everyone for attending the organizational meeting.

Adjournment

At 8:06 p.m. Deputy Mayor Prasad made a motion, Seconded by Trustee Fagen and carried to adjourn to go into executive session to discuss a particular person or persons, followed by a work session to discuss matters listed on the agenda and transact such other business as may properly come before the Board.

Submitted By: ___Joe Russo_____

Minutes Approved on: ___August 27, 2018___

Resolution No.: ___18-07_____

**INCORPORATED VILLAGE OF MUTTONTOWN
WORK SESSION MINUTES
July 31, 2018**

Present

Mayor Dr. James M. Liguori
Deputy Mayor Sudha Prasad
Trustee Chris Economou
Trustee Brian Fagen
Trustee Susan Dasilva
Trustee Mohindar Singh
Trustee Jeanine Todaro

At 8:35 p.m. a motion as made by Trustee Dasilva, Seconded by Trustee Fagen and carried to open work session.

Resolution 18-02 – A motion was made by Trustee Economou, Seconded by Trustee Fagen and carried authorizing the Mayor to enter into and execute the various contracts for professional services as voted upon by the Board of Trustees at the Organizational meeting.

Resolution 18-03 – A motion was made by Deputy Mayor Prasad, Seconded by Trustee Singh and carried, authorizing the Mayor to enter into and execute the contract with Andreas Sofoklis to provide building consulting services.

Resolution 18-04 – A motion was made by Trustee Dasilva, Seconded by Deputy Mayor Prasad and carried authorizing the Mayor to enter into and execute the contract with ICD Consultants, Inc. to provide building consulting services.

Resolution 18-05 – A motion was made by Trustee Todaro, Seconded by Trustee Singh and carried authorizing the Mayor to take all actions necessary and execute any and all documents required for Village vendors to be paid for services rendered during the transitional period of the Board of Trustees.

At 9:15 p.m. a motion as made by Trustee Economou, Seconded by Trustee Fagen and carried to close work session and adjourn.

Submitted By: ___Joe Russo _____

Minutes Approved on: _August 27, 2018_

Resolution No.: ___18-08_____

**INCORPORATED VILLAGE OF MUTTONTOWN
EXECUTIVE SESSION MINUTES
July 31, 2018**

Present

Mayor Dr. James M. Liguori
Deputy Mayor Sudha Prasad
Trustee Chris Economou
Trustee Brian Fagen
Trustee Susan Dasilva
Trustee Mohindar Singh
Trustee Jeanine Todaro

At 8:15 p.m. a motion as made by Trustee Economou, Seconded by Deputy Mayor Prasad and carried to open executive session.

A discussion with counsel was had concerning a particular person or persons comprising the Village personnel.

At 8:34 p.m. a motion as made by Deputy Mayor Prasad, Seconded by Trustee Todaro and carried to close executive session.

Submitted By: ___Joe Russo_____

Minutes Approved on: _August 27, 2018__

Resolution No.: _____18-09_____